



**Washington State Road Usage Charge Assessment
Steering Committee Meeting**

November 9, 9:00 AM – 4:00 PM

Mercer Island Community & Event Center

8236 SE 24th St, Mercer Island, WA

Google map: <https://goo.gl/maps/GwVTQmcWsXB2>

****Meeting will be webcast live on tvw.org***

Agenda

- 9:00 AM: Welcome and introduction of invited guests**
Commissioner Joe Tortorelli, Chair, WA RUC Steering Committee
- 9:05 AM: Preview of meeting and objectives**
Jeff Doyle, Project Manager, D'Artagnan Consulting
- 9:15 AM: Round 2 STSFA grant updates: Washington and other states' awards**
- Reema Griffith, Executive Director, Washington State Transportation Commission
 - Jeff Doyle, D'Artagnan Consulting
- 9:30 AM: Overview of Stage 1 Pilot Project activities**
Jeff Doyle, D'Artagnan Consulting
- 9:40 AM: Pilot Project Virtual Tour: from test drivers' vantage point to back-office set-up**
- Pilot Project awareness, information and recruitment of test drivers**
- Ara Swanson, EnviroIssues
 - Alison Peters, EnviroIssues
 - A. Project communications & volunteer recruitment activities
 - B. Interest list
 - C. Demographic survey
 - D. E-newsletters
- Enrolling test drivers**
Jeff Doyle, D'Artagnan Consulting
- A. Participants from other jurisdictions: Oregon, Idaho and Surrey, BC
 - B. Invitation process for public and ex officio participants
 - C. Enrollment page: selecting your mileage reporting method and Service Provider
 - D. WA RUC Project Helpdesk



- 10:45 AM: Break**
- 11:00 AM: Pilot Project Virtual Tour: from test driver's vantage point to back-office set-up (continued...)**
- Back-office detour: presentations by WA RUC Service Providers**
Matthew Dorfman, D'Artagnan Consulting
- A. Intelligent Mechatronic Systems (IMS)
 - B. Emovis
- Back-office detour: in-person support for mileage permit and odometer charge**
Jeff Doyle, D'Artagnan Consulting
- A. Role and recruitment of DOL subagents
- 12:00 PM: Lunch break**
- 12:30 PM: Live demonstration: Mileage reporting by mobile phone**
Matthew Dorfman, D'Artagnan Consulting
- A. Vehcon's MVerity odometer mileage reporting system
- 1:15 PM: Management of RUC data and participant information**
Shannon Crum, D'Artagnan Consulting
- A. RPM system
 - B. Single Sign-On capabilities
- 1:35 PM: Multi-jurisdictional RUC financial accounting system**
Shannon Crum, D'Artagnan Consulting
- A. Washington's RUC Interoperability Hub
- 2:00 PM: Review of draft WA RUC Pilot Project evaluation plan**
- Travis Dunn, D'Artagnan Consulting
 - Allegra Calder, BERK Consulting
- 2:45 PM: Break**
- 3:00 PM: Review of draft policy issue research work plan**
Travis Dunn, D'Artagnan Consulting
- 3:35 PM: Pilot project schedule and milestones**
- Jeff Doyle, D'Artagnan Consulting
- 3:45 PM: Public comment**
Commissioner Joe Tortorelli, Chair, WA RUC Steering Committee
- 4:00 PM: Adjourn**